

**TOWN OF SOMERS
BOARD OF SELECTMEN/CHARTER REVISION COMMISSION
SPECIAL MEETING MINUTES
Monday, June 17, 2013
7:00pm
Selectmen's Conference Room**

Call to Order: First Selectman, Lisa Pellegrini called the meeting to order at 7:00pm.

Members Present: First Selectman Lisa Pellegrini, Selectmen Kathy Devlin and Bud Knorr. Charter Revision Commission members, Tim Potrikus-Chairman, Linda Roberts-Vice Chairman, Erik Ness, William McGurk and Ralph Williams. Also in attendance: Glen O'Keefe- CFO, Town Attorney Carl Landolina and Ann Logan-Town Clerk.

Pledge of Allegiance: All members participated in the pledge of Allegiance.

Charter Revision's Presentation of Final Charter Change Recommendations:

Charter Revision Commission Chairman Tim Potrikus presented to the Board of Selectmen its Final Recommendations Report. See attached Report. Town Clerk Ann Logan distributed an Editorial Analysis of the General Code for the Town of Somers. Lengthy discussion followed. Attorney Landolina had asked several questions regarding clarification of intent and will be following up with the BOS regarding clarification of length of terms. The Board of Selectmen congratulated the Charter Revision Commission on an excellent and thorough review of the Charter. The Board of Selectmen will review recommendations and schedule a Public Hearing.

Local Traffic Authority:

Somers Great Escape Road Race on 9/14/13

Mr. Knorr made a motion authorizing Local Traffic Authority Approval for the Somers Great Escape Road Race on September 14, 2013 and authorized the following road closures for the race: Field Road to be closed from 7:50am until 8:40am and Ninth District Road to be closed from 8:00am until 8:45am, seconded by Mrs. Devlin. A unanimous decision followed.

4th Annual Charlie's Ride on 8/14/13

Mr. Knorr made a motion authorizing Local Traffic Authority Approval for the 4th Annual Charlie's Ride on August 14, 2013, seconded by Mrs. Devlin. A unanimous decision followed.

CT State DOT Master Municipal Agreement for Construction Projects:

Mrs. Devlin made a motion to approve a resolution authorizing First Selectmen Lisa Pellegrini to sign the CT State DOT Master Municipal Agreement for Construction Projects, seconded by Mr. Knorr. A unanimous decision followed.

Fire Truck Financing:

CFO Glen O'Keefe presented to the Board a "Resolution Authorizing an Appropriation of \$1,045,000 for the Acquisition of Two Fire Trucks and Associated Equipment and the Financing

of Said Appropriation by the Issuance of General Obligation Bonds of the Town and Notes in Anticipation of Such Bonds in an Amount not to Exceed \$1,045,000” to approve.

Mr. Knorr made a motion to approve the above listed Resolution and to forward to the Board of Finance for approval and then to a Special Town Meeting on July 18, 2012 , seconded by Mrs. Devlin. A unanimous decision followed.

Town Facebook Page

Mrs. Pellegrini updated the Board as to the Town Facebook Page. At a previous meeting the Board voted to create a Town of Somers Facebook Page provided it was for info only with no comments permitted. It has been determined that Facebook has changed their policies and now the comment section cannot be avoided. She asked the Board if they were still amiable to having a Facebook Page.

Mrs. Devlin made a motion to restart the Town of Somers Facebook Page, maintaining content be authorized by the First Selectman and/or the Board of Selectmen with authorized staff only submitting the postings, seconded by Mr. Knorr. A unanimous decision followed.

Job Description Revisions

Mrs. Devlin made a motion to approve changes to the Public Works Administrative Assistant job description to include payroll duties and, effective July 1st, 2013, to revise the work hours to 40 hours per week from 35 hours per week, seconded by Mr. Knorr. A unanimous decision followed.

Mrs. Devlin made a motion to eliminate the part time position of Administrative Assistant at the Police Department effective June 30, 2013, replacing it with a new part time position of Administrative Associate at the Police Department/Finance Department and to post the new position within the week, seconded by Mr. Knorr. A unanimous decision followed.

Budget Update:

The Selectmen discussed the closing out of the current budget year with the CFO.

Selectmen's Update:

Lt. Governor Nancy Wyman Visit:

Mrs. Pellegrini shared with the Selectmen details regarding Lt. Governor Nancy Wyman's visit to Somers for the Woodcrest Senior Housing Dedication on June 10, 2013.

Tax Suspension:

Information regarding the Tax Suspension on 19 Field Road was shared with the Selectmen. As per the Town Attorney's advice, the Tax Collector will start the process and the information will be presented to the Board of Finance at their next future meeting.

CCM Board of Directors:

Mrs. Pellegrini shared with the Selectmen news of her re-election to the CCM Board of Directors. This position insures that issues especially relevant to Somers are included in the lobby efforts of CCM.

Transfers and Supplemental Appropriations:

Transfers:**Department: Fire Department****Transfer To:**

Building Maintenance	100-2016-020-0614-5-00	\$ 7,200
Radios & Batteries	100-2016-020-0619-5-01	\$ 245
Vehicle Fuel	100-2016-020-0626-5-00	\$ 4,600
New Equipment	100-2016-020-0730-5-00	\$ 6,200
FD Technology Services	100-2016-020-0616-5-03	\$ 1,200
FD Equipment Maintenance	100-2016-020-0432-5-00	<u>\$ 380</u>
		\$19,825

Transfer From:

Amb. Volunteer Stipend	100-4124-020-0161-5-00	\$ 2,500
Ambulance Training	100-4124-020-0322-5-00	\$ 1,200
Ambulance Uniforms	100-4124-020-0650-5-00	\$ 1,500
Amb. Technology Services	100-4124-020-0334-5-00	\$ 500
Amb. Equipment Maintenance	100-4124-020-0432-5-00	\$ 500
Amb. Radio Maintenance	100-4124-020-0432-5-01	\$ 600
Medical Supplies	100-4124-020-0616-5-00	\$ 680
Oxygen	100-4124-020-0616-5-01	\$ 750
Bloodborne	100-4124-020-0616-5-02	\$ 500
New Pagers	100-4124-020-0730-5-01	\$ 800
Personal Protective	100-2016-020-0616-5-01	\$ 4,475
FD Volunteer Stipend	100-2016-020-0160-5-01	\$ 2,800
FD Training	100-2016-020-0322-5-00	\$ 1,300
Pager Maintenance	100-2016-020-0335-5-00	\$ 400
Food & Related	100-2016-020-0630-5-00	\$ 500
Laundry	100-2016-020-0650-5-01	\$ 500
Ladders	100-2016-020-0616-5-00	<u>\$ 320</u>
		\$19,825

Department: Fire Marshal**Transfer To:**

Vehicle Maintenance Repair	100-2010-020-0433-5-00	\$ 30
New Equipment	100-2010-020-0619-5-00	<u>\$ 300</u>
		\$ 330

Transfer From:

Fire System EMS Maintenance	100-2010-020-0432-5-00	\$ 30
Fire System Maintenance	100-2010-020-0432-5-00	<u>\$ 300</u>
		\$ 330

Supplemental Appropriation:
Department: Fire Department

New Equipment	100-2016-020-0730-5-00	\$3,200
Other Revenue	100-0010-007-0844-4-01	\$3,200

Mrs. Devlin made a motion to approve the above listed transfers and supplemental appropriation, seconded by Mr. Knorr. A unanimous decision followed.

Schedule of Authorized Payments:

Mrs Devlin made a motion to approve the Authorization of Scheduled Payments in the amount of \$136,663.07, seconded by Mr. Knorr. A unanimous decision followed.

Adjournment:

Mrs. Devlin made a motion to adjourn the meeting at 8:55pm, seconded by Mr. Knorr. The motion passed that the meeting was adjourned.

Respectfully Submitted By

Lisa Pellegrini-Recording